

Touch Football Australia Privacy Policy

Touch Football Australia (TFA) is bound by the *Privacy Act 1988* and has developed this Privacy Policy to ensure compliance with the National Privacy Principles.

During the course of business TFA collects personal information on its members, stakeholders and clients. This personal information is securely stored electronically and accessed only by TFA for the purposes of service provision and general business.

This includes, but is not restricted to:

- Competition management
- Personalised service provision
- Information provision
- Financial management
- Insurance purposes

In conducting its business TFA may be required to distribute personal information to other sport related organisations. TFA will only distribute the information it has permission to do so with and will only distribute information to organisations with acceptable privacy policies in place.

All personal information collected is stored electronically with all reasonable means taken to protect the information from loss, theft and misuse. All TFA staff are informed of and required to abide by this privacy policy to ensure the security and appropriate use/handling of all stored information.

Should any member, stakeholder or client feel that TFA has breached this policy please contact the TFA CEO. All complaints will be investigated and appropriate action taken to rectify the breach.

TFA will only release personal information upon receipt of a written request signed by the individual in question. Each request will be treated as a single occurrence released to the named party only, and subsequent enquiries will require a new written request.

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